



सत्यमेव जयते

मुनाफाखोरी-रोधी महानिदेशालय

(केन्द्रीय अप्रत्यक्ष कर एवं सीमा शुल्क बोर्ड)

राजस्व विभाग, वित्त मंत्रालय

दूसरी मंज़िल, भाई वीर सिंह साहित्य सदन

भाई वीर सिंह मार्ग, गोल मार्केट, नई दिल्ली - 110001

Directorate General of Anti-Profitteering

(Central Board of Indirect Taxes and Customs)

Department of Revenue, Ministry of Finance

Second Floor, Bhai Vir Singh Sahitya Sadan



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TRADE NOTICE NO. 01 /2020

Sub: Launch of eOffice in Directorate General of Anti-profitteering – reg.

This is for information of all taxpayers that eOffice, an application developed by the National Informatics Centre under the Ministry of Electronics and Information Technology, Govt. of India, to carry out office work electronically, has been launched in **Directorate General of Anti-profitteering**. The application is designed to establish a paperless environment in Government offices, increase efficiency, transparency, effectiveness, employee convenience and accountability and to give better services to the taxpayers.

2. It is expected that adoption of eOffice to carry out office work will bring in its wake an attitudinal shift and awareness and usher in more efficient, effective and transparent inter and intra government transactions. The process will benefit the public in terms of enhanced transparency, increased accountability, assured data security and integrity and is also expected to be a huge transformation in work culture and ethics within the department.

3. With launch of eOffice, taxpayers are encouraged to utilize electronic means of communication with the Department. In this regard, it may be noted that since e-Office application requires pdf files, it would be convenient if communications / letters sent to the Department by electronic means are in pdf format, better still if they are in searchable mode, for faster processing by the Directorate.

4. Taxpayers are also encouraged to mention their mobile number and email in their communications to facilitate immediate acknowledgement by mail and SMS through the application. They will receive the Diary Number allotted to their communications, which can be used as a reference by them while communicating with the Department in future.

5. All members of the Regional Advisory Committee, Trade Associations and Chamber of Commerce in all the States and UTs of India are requested to circulate this Trade Notice among their constituent members for wide dissemination. Difficulties faced or suggestions, if any, may be brought to notice.



(Hemambika R. Priya)
Director General

To:

1. All Chief Commissioners of GST and Customs for circulating it to the Members of RAC/
Trade Associations/ Chambers of Commerce.
2. The Secretary, ICAI
3. Bar Council of India

Copy for information to:

- i. The Chairman and Members of CBIC
- ii. The Secretary, NAA
- iii. All officers and staff of **Directorate General of Anti-profiteering**
- iv. Notice Board.
- v. CBIC & DGAP website